

FEAST DAY 12th JUNE 2010 – PITCH BOOKING FORM

Please complete and return to 9 Providence Way, Waterbeach, Cambridge, CB25 9QH by 16^h April 2010

Please note the conditions that you should conform to on the day.

- All stalls / equipment must be erected by noon and vehicles moved from the area.
- The limits of the marked pitch are not to be exceeded. **Please ensure you order the correct amount of pitches to fit your tent. Mistakes cannot be rectified on the day.**
- All stalls / equipment must be removed by 6pm.
- Prices for all the rides / stalls **must** be clearly advertised.
- All rubbish to be removed from your pitch (and taken to the skip provided, **not** left with the bins around the ring) at the end of the day.
- Please inform us if you are unable to attend the Feast at the last moment.
- Pitches are a standard width (frontage) of 12ft for a single pitch.
- No tents, gazebos, tables or chairs will be provided.
- The sale or supply of alcohol to under 18's is an offence under the licensing act 2003. A notice stating this must be displayed on any stall supplying alcohol. Please remember this includes prizes from draws, raffles, tombola's etc.

PITCH FEES

Community Association Members	Single 12ft pitch - £10 Additional 12ft pitch - £20 each
Charity Stalls	Single 12ft pitch - £30 Additional 12ft pitch - £30 each
Trade Stalls	Single 12ft pitch - £40 Additional 12ft pitch - £50 each

For Health and Safety reasons the Waterbeach Community Association is required to hold Risk Assessments from each pitch user before Feast Day. Therefore

ALL Pitch users are required to submit a Risk Assessment by 14th May 2010.

A pitch will not be allocated unless a signed & dated Risk Assessment is received.

If you require a Risk Assessment form please leave a message on 01223 476601

ALL Charity and Trade stalls must also submit a copy of their Public Liability Insurance.

We would like to book a pitch: (confirmation of pitches will be forwarded subject to availability).

Organisation / trade name:

Number of pitches: Adjoining: YES / NO

Use of stall:

Risk Assessment attached: YES / NO Fee Enclosed..£.....

PLEASE STATE (Member, Charity or Trade)

Contact details – Name.....

Address.....

.....Telephone.....

Email.....

PLEASE ENCLOSE PAYMENT WITH BOOKING FORM (Cheques payable to "Waterbeach Community Association")

SIGNED:

DATE: